

Manitoba Association for Resource Recovery Corp. (MARRC)
Twenty-First Annual General Meeting Minutes
April 25, 2018 10:00 am
Hilton Winnipeg Airport Suites
1800 Wellington Ave.
Winnipeg, Manitoba

Call Meeting to order

- Joe Casciano, Chairman of MARRC, called the meeting to order at 10:00 am. He introduced MARRC's Directors, staff and invited guests.
- Lutz Ehrentraut, Secretary-Treasurer, confirmed that a quorum of the 205 Members were represented comprised of 8 Members in attendance in person and 20 Members by proxy for a total of 28.

Rules of Order

- Dan St. Jean, MARRC's legal counsel, reviewed the Rules of Order for the meeting.

Adoption of Agenda

- Richard Waller, Imperial Oil, motioned that the Agenda be adopted as circulated. Robert Screawn, United Chemical Services Inc. seconded the motion. The motion carried.

Adoption of Minutes of previous Annual General Meeting

- Paul Linchuang, FRAM Group Canada Inc. motioned and Richard Waller of Imperial Oil seconded that the Minutes of the 20th Annual General Meeting of MARRC of April 26, 2017 be adopted as presented. The motion carried.

Opening Remarks

- In his opening remarks, the Chairman noted that 2017 was yet another year of achievement for the Corporation. He went on to outline initiatives which have contributed to the growing strength of MARRC's used lubricating and antifreeze products stewardship programs. The Chairman emphasized that MARRC readily shares credit for its success with its affiliates – SARRC, AUOMA, BCUOMA and SOGHU; with the province's collectors, processors, and municipalities; and with the generators of used lubricating & antifreeze products – without whose support the program could not succeed. He also advised that there are now 17 licensed collection locations in Winnipeg including 6 Canadian Tire sites, 4 Great Canadian Oil Change sites and 3 City of Winnipeg One-Stop-Shop locations.

Progress of MARRC's Stewardship Program

- Ron Benson, MARRC's Executive Director, referenced two points in his presentation:

Progress to Date:

MARRC's stewardship program is being modeled; collection volumes are moving forward; public awareness continues to grow; EcoCentre network is exceeding targets; antifreeze is on stream.

Challenges for the Future:

Work at maintaining the momentum; continue to seek stakeholder input; build on EcoDays; pursue further partnering; increase container recovery; resolve plastic processor options; continue to penetrate underserved and remote areas in the north; tie in with other stewardship organizations in Manitoba.

- Aaron Strub, MARRC's Administrative Services Manager, reviewed the public awareness and promotional activities including the Ambassador Program during 2017 to further enhance the importance of recycling used oil & antifreeze products. He also noted the significant number of events being attended to by MARRC in 2017. He also highlighted local initiatives that communities undertook throughout Manitoba as well as the number of media streams that MARRC now utilizes to help spread the word. He further advised that MARRC has been donating bursaries to Manitoba's 3 Universities and 1 Community College each year for the past 14 years to aid students enrolled in Environmental Studies.

Presentation of the 2017 Treasurer's Report and Receipt of Audited Financial Statements

- Lutz Ehrentraut presented the MARRC Treasurer's Report and Audited Financial Statements for 2017. He noted the increase in Return Incentives and in particular referenced the increase in freight expenditures for shipping of oil and antifreeze containers and pails to Quebec for processing following the closure of Reliable Tire Recycling. He also noted the increase in EcoCentre Support Costs with more licensed locations coming on stream, while highlighting a decrease in Ambassador Program costs following a cut back on more expensive hand-out items. Paul Linchuang, FRAM Group Canada Inc. motioned that the Treasurer's Report be received as presented. Richard Waller, Imperial Oil seconded the motion. The motion carried.
- Richard Waller, Imperial Oil, motioned that the Financial Statements be adopted as presented. Manny Micklash, Valvoline Canada Ltd. seconded the motion. The motion carried.

Appointment of Auditors for 2018

- Paul Linchuang, FRAM Group Canada Inc., motioned that PricewaterhouseCoopers, chartered accountants, be appointed auditors of the corporation for the fiscal year to end on December 31, 2018. Richard Waller, Imperial Oil seconded the motion. The motion carried.

Election of Board of Directors

- The Chairman explained that the terms of three of MARRC's six Directors would expire as of today's meeting. Those Directors were:
 - **Joe Casciano**, Canadian Tire Corporation, Limited – Steward of Oil Filters
 - **Lutz Ehrentraut**, non-lubricating product stakeholder, representing the public at large.
 - **Richard Waller**, Imperial Oil – Steward of Oil and a Member of the Canadian Fuels Association (CFA).
- Paul Linchuang, FRAM Group Canada Inc., nominated the following persons for a two year term commencing April 25, 2018:
 - **Joe Casciano**, now representing Great Canadian Oil Change – Steward of Oil Filters.
 - **Lutz Ehrentraut**, non-lubricating product stakeholder, representing the public at large.
 - **Richard Waller**, Imperial Oil – Steward of Oil and a Member of CFA.
- The Chairman asked if there were any further nominations. No other candidates were nominated. Manny Micklash, Valvoline Canada Ltd. motioned that the persons nominated be elected by acclamation. Robert Screawn, United Chemical Services Inc. seconded. The motion carried by unanimous resolution of all members present in person and by proxy.

Conclusion

- The Chairman invited Board members or the voting representative of a Member to raise a question or advise if there was any other business for discussion. There was no other business raised for discussion.
- The Chairman announced that as there was no further business to be conducted at the meeting, that the meeting now be concluded.

The meeting concluded at 12:00 pm.



Chairman



Secretary

Members in Attendance

Great Canadian Oil Change	Joe Casciano
Federated Co-operatives Limited	Nick Subhani
FRAM Group Canada Inc.	Paul Linchuang
GFL Green for Life	Jason Henkel, Colin Dutton
Imperial Oil	Richard Waller
NemCo Resources Ltd.	Armand Faucher
Valvoline Canada Ltd.	Manny Micklash
United Chemical Services Inc.	Robert Screawn

Members Represented by Proxy

Altrom Auto Group Ltd.
Applied Industrial Technologies, LP
ATP Automotive
Baldwin Filters
Comairco Equipment Ltd.
Complete Lube Supply
Hastings Filters
LCT Lubricants Inc.
Mopac Auto Supply
National Energy Equipment Inc.
NCH Canada Inc.
Oil Depot Limited
Orgill Canada Hardlines ULC
Parkland Fuel Corporation
Parts Canada
Phillips 66 Canada Ltd.
Radiator Specialty Co. of Canada
Robco Inc.
Spectrum Brands Canada Inc.
Yetman's Ltd.

Guests

Jodi Tomchyshyn	London	Executive Director of AUOMA
Ethan Richardson		Executive Director of SARRC
Brent Wolfe		PWC
Hans Anderson		PWC
Scott Scissons		KPMG
Nanette Lalo		KPMG
Dan St. Jean		Fillmore Riley
Ryan Klos		Manitoba Sustainable Development
Faisal Islam		Manitoba Sustainable Development
Glen Holmes		Manitoba Sustainable Development
Stephanie Whitehead		Crosstown Civic Credit Union
Bill Watson		William Watson Communications

MARRC Board

Joe Casciano	Great Canadian Oil Change
Manny Micklash	Valvoline Canada Ltd.
Lutz Ehrentraut	Public at large
Keith Penner	Public at large
Paul Linchuang	FRAM Group Canada Inc.
Richard Waller	Imperial Oil

MARRC Staff

Ron Benson	Executive Director
Aaron Strub	Administrative Services Manager